

ANNEXURE-1  
PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN RULE  
4(1) (b) (i) OF THE RIGHT TO INFORMATION ACT, 2005  
(The particulars of the organization, functions and duties)  
Name of the Department/Board/Corporation/Institution/Office:  
Sarva Shiksha Abhiyan Society, UT, Chandigarh.

Sr. No.	Name of the Organization/ Department/Board/Corporation/ Institution	Function and Duties (in brief)
i)	Sarva Shiksha Abhiyan Society, UT, Chandigarh.	The Sarva Shiksha Abhiyan is Government of India's flagship Programme for achievement of Universalization of Elementary Education (UEE) in a time bound manner, as mandated by 86 <sup>th</sup> amendment to the constitution of India making free and compulsory Education to the children of 6-14 age group, a Fundamental Right.

ANNEXURE 2  
PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN RULE  
4(1) (b)(ii) OF THE RIGHT TO INFORMATION ACT, 2005  
(The powers and duties of the officers and employees)  
Name of the Department/Board/Corporation/Institution/Office:  
Sarva Shiksha Abhiyan Society, UT, Chandigarh.

Sr. NO.	Name of the post	Powers and duties (in brief)
i)	The Education Secretary-cum-Chairman (SSA), Chandigarh Administration.	i) The Chairman shall ensure that the affairs of the Mission are run efficiently in accordance with the provisions of the project and Memorandum of the Mission, Rules and Regulations and bye-laws of the Mission. ii) Shall exercise overall executive and supervision responsibility in respect of the affairs of the Mission.
ii)	State Project Director-SSA-cum-Director School Education, UT, Chandigarh	i) Appointing/Disciplinary in respect of Group- B, C & D employees of Sarva Shiksha Abhiyan Society, UT, Chandigarh on contract basis. ii) Exercising financial powers as vested to Cluster Heads.
iii)	Dy. State Project Director, SSA, UT, Chandigarh	Control on the Administrative and academic work of the SSA, UT
iv)	Assistant Controller (F&A), SSA, UT, Chandigarh	All accounts work

**ANNEXURE- 3**  
**PUBLICAION OF INFORMATION REGARDING ITEMS SPECIFIED IN RULE 4 (1)**  
**(b) (iii) OF THE RIGHT TO INFOREMATION ACT, 2005**  
 (The procedue followed in the decision making process, including channels  
 of supervision and accountability)

Name of the Department/Board/Corporation/Institution/Office:  
 Sarva Shiksha Abhiyan Society, UT, Chandigarh.

Sr. No.	Nature/type of work	L e v e l a t which the c a s e i s initiated (Name of the post)	Name of the post which deal with the case before the decision making authority.	Level at which decision is made (Name of the post).
1.	Appointment/disciplinary proceeding of Group B, C & D	Sr. Assistant	Superintendent/Dy. State Project Director	State Project Director (SSA)-cum-Director School Education, Chandigarh.

**ANNEXURE -4**  
**PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN RULE 4**  
**(1) (b) (iv) OF THE RIGHT TO INFORMATION ACT, 2005**  
 (The norms set for the discharge of its functions)

Name of the Department/Board/Corporation/Institution/Office:  
 Sarva Shiksha Abhiyan Society, UT, Chandigarh.

Sr. NO.	Item of work	Norms set by the Department (number of days taken for decision making)
1.	Letters received from Government of India as well as from various Departments under the Chandigarh Administration including Boards and Corporations	1) Urgent / date bound cases to be put and decided on the same date. 2) Normal cases within three days. 3) General cases within 7 days.

**ANNEXURE-5**  
**PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN RULE**  
**4(1) (b) (v) OF THE RIGHT TO INFORMATION ACT, 2005**  
 (The rules, regulations, instructions, manuals and records, held by it or under control or used by employees for discharging functions)  
 Name of the Department/Board/Corporation/Institution/Office:  
 Sarva Shiksha Abhiyan Society, UT, Chandigarh.

Sr.No.	Name of the Act.	Name of the Rules	Name of the Manuals	Instructions (Write circular No./date)	Any other Record/ Document
1.	-	Punjab Civil Services Rules Vol. I and II	Manual of instructions Chandigarh Administration.	Instruction / circular issued by the Administration from time to time	-

**ANNEXURE-6**  
**PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN RULE**  
**4(1) (b) (vi) OF THE RIGHT TO INFORMATION ACT, 2005**  
 (Statement of the categories of documents that are held or under control)  
 Name of the Department/Board/Corporation/Institution/Office:  
 Sarva Shiksha Abhiyan Society, UT, Chandigarh.

Sr. No.	Category of documents
1.	N. A.

**ANNEXURE-7**  
**PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN RULE**  
**4(1) (b) (vii) OF THE RIGHT TO INFORMATION ACT, 2005**  
 (The particulars of any arrangement that exists for consultation with, or Representation by the members of the public in relation to the formulation of Policy or implementation thereof)  
 Name of the Department/Board/Corporation/Institution/Office:  
 Sarva Shiksha Abhiyan Society, UT, Chandigarh.

Sr. No.	Details/Type of arrangements made
1.	Executive Committee of Sarva Shiksha Abhiyan Society, UT, Chandigarh

### ANNEXURE-8

PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN RULE  
4(1) (b) (viii) OF THE RIGHT TO INFORMATION ACT, 2005

(Statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice, and as to whether meetings of those boards, councils, committees and other bodies are open to the public, or the minutes of such meetings are accessible for public;)

Name of the Department/Board/Corporation/Institution/Office:  
Sarva Shiksha Abhiyan Society, UT, Chandigarh.

Sr. NO.	Name of the Board(s)	Name of Council(s)	Name of Committee(s)	Name of other body(s) constituted by the Deptt.	Whether meetings of these bodies are open to the public (Yes/No)	Whether the minutes of such meetings are accessible for public (Yes/No)
N.A						

### ANNEXURE-9

PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN RULE  
4(1) (b) (ix) OF THE RIGHT TO INFORMATION ACT, 2005

(Directory of the officers and employees)

Name of the Department/Board/Corporation/Institution/Office:  
Sarva Shiksha Abhiyan Society, UT, Chandigarh.

Sr. NO.	Name of the officer/employee	Designation	Telephone Number (O)
1.	Sh. Rubinderjit Singh Brar, PCS	State Project Director, SSA-cum-Director School Education, Chandigarh Administration	2740411, 5067073
2.	Sh. Chanchal Singh,	Dy. State Project Director (SSA)-cum-Dy. Director School Education, Chandigarh Administration.	2740647
3.	Sh. Vijay Kumar Vij	Assistant Controller (F&A), SSA, UT	5067075
4.	Smt. Usha Devi	Section Officer, SSA, UT	5067074
5.	Smt. Suman Sharma	Mission Coordinator, SSA, UT	5067079
6.	Sh. Ram Phal Yadav,	Superintendent, SSA, UT	5067076

## ANNEXURE-10

PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN RULE  
4(1)(b) (x) OF THE RIGHT TO INFORMATION ACT, 2005  
(MONTHLY REMUNERATION RECEIVED BY THE OFFICERS AND EMPLOYEES  
AS ON 01.12.2014.

Name of the Department/Board/Corporation/Institution/Office:  
Sarva Shiksha Abhiyan Society, UT, Chandigarh

Sr. No.	Name of the post exists in the SSA society	Post available/equated with the posts of Chd. Admn. With pay scale	Initial Pay	Salary of SSA contractual employees as per the orders issued by the Chandigarh Administration w.e.f. 01.01.2016
1	2	3	4	6
1.	TGTs	10300-34800+5000 GP	18450	41513
2.	JBTs	10300-34800+4200GP	16290	36653
3.	Headmaster /Headmistress	10300-34800+5000GP	18450	90000
4.	Assistant Controller (F&A)	15600-39100+5400GP	Extra charge is given to the AC (F&A) o/o the Education Department, UT, Chandigarh	
5.	Section Officer (SAS)	10300+34800+3200GP	15210	39635
6.	Section Officer (IA)	10300-34800+5000GP	18450	41513
7.	Auditor	10300-34800+4400 GP	17420	39195
8.	Mission Coordinator	15600-39100 +6000 GP	24140	54315
9.	Superintendent (Estt.)	15600-39100 + 5400 GP	21000	47250
10.	APCs	10300-34800 + 5400 GP	20300	45675
11.	Pedagogy Coordinators	10300-34800 + 5400 GP	20300	45675
12.	Civil Engineer (Part time)	The post is held by a regular engineer of the Engineering Department, UT Chandigarh and the appointee will be paid remuneration equal to 10% of his/her pay on the regular post from SSA		
13.	Sr. Asstt (Estt.)	10300-34800+4400 GP	17420	39200
14.	Sr. Asstt. (Accounts)	10300-34800+4400GP	20220	51560
15.	Jr. Asstt. (Accounts)	10300-34800+3600GP	14430	32468
16.	Steno Typist	10300-34800+3200GP	13500	30375
17.	Clerk/Data Entry Operator	10300-34800+3200GP	13500	30375
18.	Supervisor	10300-34800+3200GP	13500	30375
19.	Cluster Resource Centre Coordinators (CRCC)	10300-34800 + 5000 GP	18450	41513
20.	Urban Resource Persons (Subjects)	10300-34800 + 5000 GP	18450	41513
21.	Urban Resource Person (CWSN)	10300-34800 + 5000 GP	18450	41513
22.	MIS Coordinator	10300-34800+4400 GP	17420	39195
23.	Peon	4900-10680+1650 GP	6950	15638
24.	Computer Apprentice	Rs.2758/- as per the letter issued by Apprenticeship Board, Kanpur.		

## SUMMARY OF EMPLOYEES

Detail of staff under SSA as on 29.09.2016		
Name of the posts	Total sanctioned posts	Working as on date
Assistant Controller (F&A)	1	1
Mission Coordinator	1	1
Executive Engineer	1	1
SO (SAS) Accounts	1	1
SO Internal Audit	1	1
Superintendent Estt.	1	1
APCs	5	3
Pedagogy Coordinators	2	2
Sr Assistant (Estt.)	1	0
Sr Assistant (Accounts)	1	1
Cluster Resource Coordinator	20	20
MIS Coordinator under URC	2	0
Heads	15	4
TGTs	647	483
JBTs	728	522
Resource Teachers (Special Education)	25	23
Resource Persons (Academic)	12	01
Resource Person (Special Education) under URC	04	01
Data Entry Operators (For URC Centre)	2	0
Accountant for School at URC centre	2	0
Auditor	1	0
Jr Assistants (Accounts)	2	0
Steno Typist	1	1
Clerks	10	10
Data Entry Operators	3	3
Supervisors	2	0
Class IV	8	8
<b>Total</b>	<b>1499</b>	<b>1088</b>

**ANNEXURE-11**

**PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN RULE  
4(1) (b) (xi) OF THE RIGHT TO INFORMATION ACT, 2005**

(Budget allocated to each of its agency, indicating the particulars of all plans,  
proposed expenditures and reports on disbursements made)

Name of the Department/Board/Corporation/Institution/Office:

Sarva Shiksha Abhiyan Society, UT, Chandigarh.

S.No.	Activity	Outlay Recommended for 2016-17	
		Total	
		Phy.	Fin.
<b>I</b>	<b>ACCESS</b>		
	<b>SSA</b>		
<b>6.03</b>	<b>Non-Residential (Fresh)</b>		
	(a) 12 months	2471	148.26
	(b) 9 months	546	24.57
	(c) 6 months	444	13.32
	(d) 3 months		
	<b>Sub Total</b>	<b>3461</b>	<b>186.15</b>
<b>6.04</b>	<b>Non-Residential (Continuing from previous year)</b>		
	(a) 12 months	628	37.68
	(b) 9 months	250	11.25
	(c) 6 months	349	10.47
	(d) 3 months	0	0.00
	<b>Sub Total</b>	<b>1227</b>	<b>59.40</b>
<b>6.05</b>	<b>Madarasa/Maktab</b>		
	(a) 12 months	422	25.32
	(b) 9 months	0	0.00
	(c) 6 months	0	0.00
	(d) 3 months	0	0.00
	<b>Sub Total</b>	<b>422</b>	<b>25.32</b>
	<b>Total</b>	<b>5110</b>	<b>270.87</b>
<b>II</b>	<b>RETENTION</b>		
<b>7</b>	<b>Free Text Books</b>		
<b>7.01</b>	<b>Free Text Books (P)</b>		
	(a) Class I & II	20409	30.61
	(b) Braille Books Class I & II	0	0.00
	(c) Large Print Books Class I & II	2	0.00
	(d) Class III to V	41174	61.76
	(e) Braille Books Class III to V	4	0.01
	(f) Large Print Books Class III to V	30	0.05
<b>7.02</b>	<b>Free Text Books (UP)</b>	<b>46956</b>	<b>117.39</b>
<b>7.03</b>	<b>Braille Books (UP)</b>	<b>1</b>	<b>0.00</b>
<b>7.04</b>	<b>Large Print Books (UP)</b>	<b>55</b>	<b>0.14</b>
	<b>Sub Total</b>	<b>108631</b>	<b>209.96</b>
	<b>Teachers' Salary (Recurring-sanctioned earlier) in position</b>		
	<b>Primary Teachers</b>		
<b>10.08</b>	<b>Primary Teachers - Existing, in position (Regular)</b>		
<b>10.09</b>	<b>Primary Teachers - Existing, in position (Contractual)</b>	<b>540</b>	<b>2592.00</b>

10.12	Subject Specific Upper Primary Teachers - in position (Contractual)		
	(a) Science and Mathematics	190	1026.00
	(b) Social Studies	117	631.80
	(c) Languages	182	982.80
10.13	Head Teachers for Upper Primary in position (if the number of children exceeds 100 in a school)	7	71.40
	Sub Total	1036	5304.00
	Total	1036	5304.00
3	Total(New+Recurring)	1036	5304.00
11	Training		
	(A) Training of Teachers		
11.01	05 days In-service Teachers' Training		
	(a) Class I & II	94	0.47
	(b) Class III to V	456	2.28
	(c) Class VI to VIII	119	0.60
11.02	Follow up meetings at CRC level-2 days		
	Follow up meetings at CRC level-5 days		
	(a) Class I & II	94	0.47
	(b) Class III to V	456	2.28
	(c) Class VI to VIII	119	0.60
11.03	Induction Training for Newly Recruited Teachers	900	27.00
11.04	Training of untrained Teachers		
11.05	Training for Resource Persons & Master Trainers (this may include BRCCs, BRPs, CRCCs, DIET faculties and any other persons designated as Resource Persons)	0	0.00
	(a) Class I & II	10	0.05
	(b) Class III to V	7	0.04
	(c) Class VI to VIII	4	0.02
	(C) NUEPA School Leadership Programme	33	0.53
11.06	Capacity Building of Heads/CRGs		
11.07	Preparation & Printing of Module for Induction Training		
11.08	2 meetings of SRG		
	Sub Total	2292	34.32
12	Academic Support through Block Resource Centre/ URC		
12.01	Salary of Faculty and Staff		
	(a) 6 RPs at BRC for subject specific training, in position	1	5.40
	(b) 2 RPs for CWSN in position	1	5.40
12.04	Contingency Grant	1	0.50
12.05	Meeting TA (@ Rs. 2500 P.M.)	1	0.30
	Sub Total	1	11.60
13	Academic Support through Cluster Resource Centres		
13.01	Salary, of Cluster Coordinator, full time and in position	20	108.00
13.02	Furniture Grant		
13.03	Replacement of Furniture Grant (Once in 5 years)		
13.04	Contingency Grant	20	2.00
13.05	Meeting TA	20	2.40
13.06	TLM Grant	0	0.00
13.07	Maintenance Grant	0	0.00



	<b>Sub Total</b>	<b>20</b>	<b>112.40</b>
<b>14</b>	<b>Computer Aided Education in UPS under Innovation</b>		
<b>14.01</b>	<b>Computer Aided Education in Upper Primary Schools (Physical target = No. of schools per district)</b>	<b>0</b>	<b>50.00</b>
	(a) Number of districts		
	(b) Number of schools		
<b>21.05</b>	<b>Rashtriya Aviskar Abhiyan-</b>		
	<b>Sub Total</b>		<b>50.00</b>
<b>IV</b>	<b>ANNUAL GRANTS</b>		
<b>16</b>	<b>Teachers' Grant</b>		
<b>16.01</b>	<b>Primary</b>		
	(a) Class I & II	<b>788</b>	<b>3.94</b>
	(b) Class III to V	<b>1183</b>	<b>5.92</b>
<b>16.02</b>	<b>Upper Primary: Class VI to VIII</b>	<b>1683</b>	<b>8.42</b>
	<b>Sub Total</b>	<b>3654</b>	<b>18.27</b>
<b>17</b>	<b>School Grant</b>		
<b>17.01</b>	<b>Primary</b>	<b>117</b>	<b>5.85</b>
<b>17.02</b>	<b>Upper Primary</b>	<b>111</b>	<b>7.77</b>
	<b>Sub Total</b>	<b>228</b>	<b>13.62</b>
<b>18</b>	<b>Research, Evaluation, Monitoring &amp; Supervision</b>		
<b>18.01</b>	<b>REMS activities</b>	<b>228</b>	<b>3.41</b>
<b>18.02</b>	<b>Monitoring &amp; Supervision&amp; EMIS</b>	<b>0</b>	<b>0.00</b>
<b>18.03</b>	<b>SLAS</b>	<b>0</b>	<b>0.00</b>
	<b>Sub Total</b>	<b>228</b>	<b>3.41</b>
<b>19</b>	<b>Maintenance Grant</b>		
<b>19.01</b>	<b>Maintenance Grant ( PS &amp; UPS)</b>	<b>228</b>	<b>17.10</b>
	<b>Sub Total</b>	<b>228</b>	<b>17.10</b>
<b>V</b>	<b>BRIDGING GENDER AND SOCIAL CATEGORY GAPS</b>		
<b>20</b>	<b>Interventions for CWSN</b>		
<b>20.01</b>	<b>Provision for Inclusive Education</b>	<b>2980</b>	<b>89.40</b>
	<b>Sub Total</b>	<b>2980</b>	<b>89.40</b>
<b>21</b>	<b>Innovation Head up to Rs. 50 lakh per district</b>		
<b>21.01</b>	<b>Girls Education</b>	<b>0</b>	<b>12.50</b>
<b>21.02</b>	<b>Intervention for SC / ST children</b>	<b>0</b>	<b>12.50</b>
<b>21.03</b>	<b>Intervention for Minority Community children</b>	<b>0</b>	<b>12.50</b>
<b>21.04</b>	<b>Intervention for Urban Deprived children</b>	<b>0</b>	<b>12.50</b>
	<b>Sub Total</b>	<b>0</b>	<b>50.00</b>
<b>22</b>	<b>SMC/PRI Training</b>		
<b>22.01</b>	<b>Residential (3 days)</b>	<b>672</b>	<b>2.02</b>
<b>22.02</b>	<b>Non-residential (3 days)</b>		
	<b>Sub Total</b>	<b>672</b>	<b>2.02</b>
<b>VI</b>	<b>SCHOOL INFRASTRUCTURE</b>		
<b>23</b>	<b>Civil Works Construction</b>		
<b>23.15</b>	<b>URC-rooms</b>	<b>0</b>	<b>16.00</b>
<b>23.25</b>	<b>Others Bala grant</b>	<b>0</b>	<b>6.00</b>
	<b>Sub Total</b>	<b>0</b>	<b>22.00</b>
<b>VII</b>	<b>PROJECT MANAGEMENT COST</b>		
<b>24</b>	<b>Management</b>		
<b>24.01</b>	<b>Management up to 3.5%</b>	<b>0</b>	<b>196.36</b>
	<b>Sub Total</b>	<b>0</b>	<b>196.36</b>

24.02	Learning Enhancement Programme (LEP) only for Large Scale Integrated Programmes for Quality Improvement (up to 2%)		
	(a) Class I & II	0	0.00
	(b) Class III to V	0	42.49
	(c) Class VI to VIII	0	88.00
24.03	Community Mobilization activities (up to 0.5%)	0	22.00
	Sub Total	0	152.49
	STATE SSA TOTAL	125080	6557.82

Annexure . 12

PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN RULE 4(1)(b)(xii) OF THE RIGHT TO INFORMATION ACT, 2005

(The manner of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programmes)

Name of the Department/Board/Corporation/Institution/Office:  
Sarva Shiksha Abhiyan Society, UT, Chandigarh.

**This information is treated as Nil.**

Annexure . 13

PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN RULE 4(1)(b)(xii) OF THE RIGHT TO INFORMATION ACT, 2005

(Particulars of recipients of concessions, permits or authorizations granted)

Name of the Department/Board/Corporation/Institution/Office:  
Sarva Shiksha Abhiyan Society, UT, Chandigarh.

**This information is treated as Nil.**

Annexure . 14

PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN RULE 4(1)(b)(xii) OF THE RIGHT TO INFORMATION ACT, 2005

(Details in respect of the information, available reduced in an electronic form)

Name of the Department/Board/Corporation/Institution/Office:  
Sarva Shiksha Abhiyan Society, UT, Chandigarh.

**This information is treated as Nil.**

Annexure . 15

PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN RULE 4(1)(b)(xii) OF THE RIGHT TO INFORMATION ACT, 2005

(Particulars of facilities available to citizens for obtaining information)

Name of the Department/Board/Corporation/Institution/Office:  
Sarva Shiksha Abhiyan Society, UT, Chandigarh.

**This information is treated as Nil.**

Annexure . 16  
PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN RULE  
4(1)(b)(xii) OF THE RIGHT TO INFORMATION ACT, 2005  
(Name, designations and other particulars of the Public Information Officers)  
Name of the Department/Board/Corporation/Institution/Office:  
Sarva Shiksha Abhiyan Society, UT, Chandigarh.

<b>Establishment Branch - Sarva Shiksha Abhiyan Society , U.T., Chandigarh</b>				
Sr. No.	Name and designation of the Public Information officer	Dealing Branch	Office telephone no.	Mobile phone no.
1	Sh. Chanchal Singh, Dy. State Project Director SSA-cum-Dy. Director School Education, Chandigarh, CPIO	As First Appellate Authority for Administrative, Academic and Accounts Branch	2740647	9417224533
2.	Sh. Vijay Kumar Vij, Assistant Controller (F&A), SSA, Chandigarh, CPIO	As CPIO for Administrative, Academic and Accounts Branch	5067075	-
3.	Mrs. Usha Devi, Section Officer, Chandigarh, ACPIO	As ACPIO for Administrative, Academic and Accounts Branch	5067074	-